

Westwood Road, Leek, ST13 8DN Telephone: 01538 714740 Principal: Mrs K. Smith stedwards.academy

7<sup>th</sup> May 2025

Dear Parent/Carer,

## **Transition Days Information**

First of all, I would like to take this opportunity to welcome you to St. Edward's Church of England Academy. We are very much looking forward to meeting you and your child.

Please find below details of your child's two upcoming transition days on Tuesday 1st July and Wednesday 2<sup>nd</sup> July 2025:

- Pupils will be required to bring a packed lunch and a water bottle together with a snack for break time – a packed lunch will be provided for pupils in receipt of free school meals. (Please note that we are a nut aware school)
- Should your child require medication, please ensure that it is transported to St. Edward's Church of England Academy together with any care plans
- Pupils should wear their current school uniform for both days

## **Tuesday 1st July:**

- You will need to bring your child to reception for 9:00 am
- You will need to collect your child from Westwood Road entrance at 3:00 pm

## Wednesday 2<sup>nd</sup> July:

- You will need to bring your child to Westwood Road entrance for 9:00 am
- You will need to collect your child from Westwood Road at 3:00 pm

The academy will be liaising with the first schools in the coming weeks concerning pupils with additional needs, as well as those who will be participating in extra transition days.

With warmest wish,

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Mrs K Smith

Principal















Year 7 Transition	Timetable
9:00am – 9:10am	Meet & Greet
9:10am – 10:10am	Lesson 1
10:10am – 10:25am	Break
10:25am – 11:25am	Lessons 2
11:25am – 12:25pm	Lessons 3
12:25pm – 13:15pm	Lunch
13:15pm – 14:15pm	Lesson 4
14:15pm – 15:00pm	Lessons 5
15:00 pm	End of School Day













