

Annex A: Provider Access

St Edward's CE Academy Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11).

Please note that as St Edward's Academy is a middle deemed secondary school, our pupils are Y5 – Y8.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- HSBC, RAF, NHS, Sea Cadets, Westwood College, Staffordshire University, Buxton and Leek College and Ornuva Foods.

Destinations of our pupils

Last year our year 8 pupils moved to range of providers in the local area after school:

- 96% of pupils went to Westwood College, Leek
- 2% of pupils went to JCB Academy, Rocester
- 2% of pupils went to Leek High

Management of provider access requests

Procedure

A provider wishing to request access should contact *Rebecca Rose, Wider Curriculum Leader* via email at office@st-edwards.staffs.sch.uk

Opportunities for access

The school offers the one provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Wider Curriculum Leader to identify the most suitable opportunity for you.

	Autumn Term	Spring Term	Summer Term
Year 8	School trip incorporates workplace encounter	Employer event for pupils Enterprise Day Event for apprenticeships	Event for University Technical College

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Wider Curriculum Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the Wider Curriculum Leader.

Complaints:

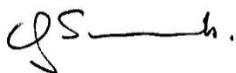
Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Approval and review

Approved March 2024 by Governors at Curriculum and Standards Committee

Next review: March 2025

Signed:



Mrs Cynthia Simmonds

Chair of Trustee

Signed:



Mrs Katie Smith

Principal