



25th September 2023

Dear Parent/Carer,

Consent form for school trips and other off-site activities

Please sign and date the form below if you are happy for your child, *<name of the child>*:

- a) To take part in school trips and other activities that take place off school premises; and
- b) To be given first aid or urgent medical treatment during any school trip or activity.

Separate, written parental consent will not be requested from you for the majority of off-site activities offered by the school – for example, year-group visits to local amenities – as such activities are part of the school's curriculum and usually take place during the normal school day.

The school will send you information about each trip or activity before it takes place.

Please note the following important information before signing this form:

- The trips and activities covered by this consent include:
 - all visits which take place within the local area – this includes Y5 swimming, visits to local schools such as Westwood College and termly visits to St Edward's Church
 - off-site sporting fixtures outside the school day
 - Pupils may travel to the venue on foot, by academy minibus or by coach
- You can, if you wish, tell the school that you do not want your child to take part in any particular school trip or activity.
- Parents and Carers will be asked to give consent for visits out of the local area (such as Manchester or Liverpool) and all residentials

Keeping pupils safe on trips

Procedures are in place to limit risks on visits. These include monitoring the weather, ensuring adequate supervision, staff access to medical information and parent contact details, pupils wearing appropriate clothing and the completion of risk/benefit operating procedure.

Please note that St Edward's Church of England Academy continues to reserve the right to refuse participation on any educational, sporting or leisure visit on the grounds of Health and Safety, which may or may not be related to behaviour. Any pupil whose behaviour becomes unacceptable may be excluded from the visit and any expenses will be the responsibility of their parents or carers.

Please click [here](#) to complete the form to give consent.

Thank you for your ongoing support,
Mrs Rose
Wider Curriculum Leader