



St. Edward's Church of England Academy

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Principal: Mr. T. Hutchinson

<http://stedwards.academy>

May 2023

Dear Parents and carers

YEAR 8 OUTDOOR PURSUITS CAMP – JUNE 2024

We are delighted to share that we have been able to provisionally secure spaces for our year 8 pupils to attend a residential visit to Boreatton Park in Shropshire. *This visit is entirely optional.*

Please read all of this letter as it contains important information.

Purpose of the visit	Outdoor education
Date	Monday 10 th June to Friday 14 th June 2024
Departure time	10am (approximately) – come to school as normal
Return time and place	3pm (approximately) – at the bus park on Beggars Lane.
Pupils should bring with them	A kit list will be given to parents during a parents' meeting which will be held closer to the trip date.
Clothing	Outdoor clothing (see above)
Medication	Please bring any medication required during this visit to the school office during week commencing 22 nd May 2023; if possible, or on the day of the trip if the medication will be required during the Whit break.
Cost	£455 – A non-refundable deposit of £65.00 is required, via ParentPay , to secure your child's place. This must be paid by midday on Monday, 5th June 2023 . <i>This will be added to all year 7 pupil's ParentPay account and then removed once the deposit payment period has lapsed; please look for the "Y8 Camp 2024" item.</i> Future payments can be made in instalments; full details can be found below in the "Place allocation and Payment" section.
Terms and Conditions of the booking	Please note that St Edward's Church of England Academy continues to reserve the right to refuse participation on any educational, sporting or leisure visit on the grounds of Health and Safety, which may or may not be related to behaviour. Any pupil whose behaviour becomes unacceptable may be excluded from the visit and any expenses will be the responsibility of their parents or carers.

About the location

Boreatton Park is located in Shropshire, approximately one and a half hours from Leek. The site is run by PGL – a company who have been involved in the provision of outdoor education since 1957. The centre is set around an impressive mansion house which dates back to 1857 and has a different window for each day of the year! Our accommodation will be in the onsite lodges near to the mansion house.

The land stretches over 240 acres and includes a river, three lakes and a 37ft sandstone cliff for abseiling. More information can be found about the site by visiting the [PGL website](#).

It's about having fun while taking part in all sorts of adventurous activities designed to help your child learn and develop new skills and really shine as an individual and also as part of a team.

For some pupils this may be their first experience of staying away from home without you. School staff will be on hand throughout the visit to encourage, reassure and help, so that your child returns home even more confident and independent with a real sense of achievement.

What is included in the cost?

The cost detailed above includes:

- Return coach travel
- A full daily programme of adventure activities
- Fun evening entertainment
- All meals and accommodation
- Full comprehensive travel insurance

There are no extra costs however if you wish, you can provide a small amount of pocket money for your child to spend in the shop.

Place allocation and Payment

To reserve a place for your child to attend, a **non-refundable** deposit of **£65** needs to be paid via ParentPay by **midday on Monday, 5th June 2023**. This will secure your child's place.

Where a deposit is not received but pupils are still interested in attending, we will operate a waiting list system, where places will be offered should attendees change their mind. This will be based on the date that interest in attending the trip is expressed.

We appreciate that £455 is a considerable amount of money, where some families may be paying for other residential visits at the same time, we are therefore able to offer the option of paying in instalments.

Details of payments are as follows:

Payment	Due by	Amount Due
Non-refundable deposit	5 th June 2023 (midday)	£65.00
Instalment 1	25 th September 2023 (midday)	£150.00
Instalment 2	31 st January 2024 (midday)	£120.00
Final instalment	29 th March 2024 (midday)	£120.00

If you will struggle to pay a lump sum in one go, we are able to accept lower payments (eg £20 per week) as long as the **full amount** of the **instalment** is paid by the payment **due dates** detailed above.

If the agreed amount is not paid in full by the dates detailed above, your child may not be allowed to travel.

Although withdrawals from the visit due to illness/medical reasons with documented proof can be claimed from the insurance, any withdrawal for other reasons can only be refunded at the school's discretion if another pupil is able to take the place. No refunds will be possible within two weeks of the trip and any refunds are calculated on a sliding scale prior to this. Like with any holiday booking through a travel agent, **deposits are not refundable**.

Please note that the school will not be responsible for any fees associated with cancellations or changes.

Financial Assistance

The Milner Bequest Charity Fund is available (by application) to provide financial assistance to needy families who live in Leek. If you feel that your child is unable to take part due to financial concerns, please contact the school via financeoffice@st-edwards.staffs.sch.uk and we will be able to provide you with an application form for the Milner fund.

PGL Terms and Conditions

In the event of cancellation by a paying member more than 8 weeks before your course, the deposit and any interim payments may be transferred to a substitute member. However, if this is not possible, then the deposit and interim payment will be retained by us. For cancellations made less than 8 weeks prior to your course, the payments made may be transferred to a substitute member, but we reserve the right to charge an administration fee of £25, plus any direct costs incurred. However, if a transfer is not possible, please write to us immediately giving full details.

If it is not possible to transfer the place to another suitable person, or a group member wishes to cancel without transferring their booking, then the cancellation charges set out below shall apply:

Number of days PGL receives notification of cancellation	Cancellation charge (as % of total cost per paying group member excl. amendment fees)
56-29 days before arrival date	60%
28-15 days before arrival date	80%
14 days or less before arrival date	100%

If you have any queries in relation to the trip, please get in touch using the "[contact us](#)" form on our website.

Yours sincerely

Mr T. Hutchinson
Principal