



St Edward's C. E. Academy School



A Parent and Pupil Guide to helping your
child make the most of their
Journey to School

The journey to School is an important part of our school day so we at St Edward's would like to make sure that the journey is both a safe and enjoyable one for our pupils. The following are suggestions to help with the journey to School

Waiting for the Bus children should:

- Wait quietly at the bus stop for the bus, avoid stress to nearby neighbours
- Should the bus not arrive wait 20mins and then return home. Sometimes there may be unexpected traffic and this can be a problem. The buses always try to come. Listen to the radio for news or contact school as they may know the reason for the delay. A text message service will be available shortly.



On the Bus children should:

- Always wear the seatbelt during the journey
- Make sure any bag is safely stored under the seat rather than occupying another seat
- Do not attempt to get up when the bus is moving
- Follow the instructions of the bus driver and behave in a polite manner
- Always have the bus pass in a easy to find place- a wallet or purse is ideal to avoid it getting lost
- Our buses always arrive safely and stop on the bus park, not the road. Do not get up till the bus has stopped.
- Report any problem immediately to Mrs Clarke or other member of staff who will be on duty in the bus park both am and pm



About Your Bus Pass

- Bus passes are issued by the County from Stafford
- If you lose your bus pass you may obtain a temporary one from the office. This is allowed to last for 10 days only, at the end of this time you will need to have obtained another one from Stafford. Re-issued bus passes currently cost five pounds
- The School cannot issue permanent bus passes or change bus routes, this is only done through Stafford. Queries about entitlement are dealt with on 01785 278593. Once the pass has been obtained further queries are dealt with on 01785 278679
- If you wish to check your route and the timings these will be available on the school website from September.
- If there are any issues that arise as a result of bus travel that involve the stops and general running of the buses, please contact the Local Authority, rather than the Academy

The bus park is in a safe area, with pupils dropped off within the School Grounds and picked up from the same spot. A member of staff is always on duty in this area. The bus park leads onto Beggars Lane. Using the satellite view in Google maps, please enter the postcode ST13 8DN to view the area.

E Clarke(Revised June 2014)